

Registered number:
4697468
England and Wales

KENT CANCER TRUST
(A Company Limited by Guarantee)

Report and unaudited accounts
for the year ended
31 March 2009

Charity number: 1105730

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Contents	Page
Reference and administrative information	1
Report of the directors and trustees	2 - 5
Statement of financial activities	6
Balance Sheet	7
Notes forming part of the financial statements	8 – 10

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Reference and Administrative information

Charity Name Kent Cancer Trust

Charity registration number 1105730

Company registration number 4697468

Principal Address

Tanglewood, 121 Blean Common, Blean, Canterbury, Kent CT2 9JH

Trustees

Dr Mary Buchanan, Chairman

Mr Tim Bentley

Dr Mark Hill

Prof. Roger James (resigned 5 August 2008)

Mr Kevin Jackson

Mr Alan Smith

Secretary

Mr Tim Bentley

Directors

Mr Tim Bentley

Dr Mary Buchanan

Scientific Adviser

Prof. Bill Gullick

Registered Office

Lancasters, West End Lane, Henfield, West Sussex, BN5 9RB

Bankers

Lloyds TSB, 49 High Street, Canterbury, Kent, CT1 2SE

Accountants

The Accountancy Practice

Lancasters, West End Lane, Henfield, West Sussex, BN5 9RB

**KENT CANCER TRUST
(A Company Limited by Guarantee)**

Report of the directors and trustees for the year ended 31 March 2009

The trustees, of whom Mr T Bentley and Dr M Buchanan are also directors of the charity for the purposes of the Companies Act, present their report and unaudited accounts for the year ended 31 March 2009.

The legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Structure, Governance and Management

The organisation is a charitable company limited by guarantee. It was incorporated on 13 March 2003 and registered as a charity on 3 September 2004.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Directors and trustees

The directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Recruitment and Appointment of new trustees

Under the requirements of the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which time they must be re-elected at the next Annual General Meeting.

Risk management

The trustees carry out an annual review of the risks which the charity may face and have established systems and procedures designed to minimise any potential impact on the charity should any risks materialise.

KENT CANCER TRUST
(A Company Limited by Guarantee)

Report of the directors and trustees for the year ended 31 March 2009
(continued)

Objectives and Activities

The company's objects and principal activities are as follows:

To relieve the suffering of cancer patients and improve the provision of cancer care within the Kent area particularly but not exclusively by the following:

1. The promotion of the development and training of cancer clinicians, medical staff and students in the disease.
2. The promotion of research into the cause and treatment of cancer and the dissemination of the results with a view to the development of new treatments and diagnostic aids.
3. The advancement of education and awareness of the public in the cause and treatment of cancer.
4. Such other assistance as the trustees shall deem necessary.

KENT CANCER TRUST
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Achievements and performance

Kent Cancer Trust is mindful of its need to carry out activities that meet its charitable criteria and has produced the following table to identify its major actions during the year and the Public Benefit that we believe has arisen.

CHARITABLE OBJECTIVE	ACTION	PUBLIC BENEFIT
The promotion of the development and training of cancer clinicians, medical staff and students in the disease	Support for a PhD student examining the factors influencing the treatment of leukaemia	Interim results presented at a scientific meeting in Glasgow were well received. This benefited the student and science in general.
The promotion of research into the cause and treatment of cancer and the dissemination of the results with a view to the development of new treatments and diagnostic aids	The item above links well with the PhD student support described a	The Glasgow presentation will be followed by a written report which will be disseminated to a wider audience
The advancement of education and awareness of the public in the cause and treatment of cancer	A public lecture was held in Tunbridge Wells in April 2008 followed by a visit to the University of Kent cancer laboratories Meetings with potential donors, Press reports, promotion literature and web site bulletins draw attention to cancer issues Sponsored Public lecture given at Kent University by Prof. Baum a well known Cancer Specialist	Kent Cancer Trust is concerned to ensure that people are aware of cancer issues and has an ongoing programme of information delivery to as wide an audience as possible. In this respect a series of articles were run in the local press. Public lectures have been held and promotional literature has been produced. Promotional meetings to Rotary Clubs and BNI groups explain both our need for funds and provide information about cancer to a wide audience.
Such other assistance as the trustees shall deem necessary	None	

KENT CANCER TRUST
(A Company Limited by Guarantee)

Report of the directors and trustees for the year ended 31 March 2009
(continued)

Financial Review

Reserves Policy

Given the limited funds available to the charity at this point, no formal reserves policy has been adopted, but the intention is that spending commitments will be fully covered before they are undertaken.

Investment Powers

The trustees and directors have the power to invest monies of the organisation in such investments as may be thought fit.

Financial position

The accounts set out the income and expenditure and balances at the year end.

Directors' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company special provisions

This report has been prepared in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

This report was approved by the directors on 1 September 2009 and signed on its behalf by:


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Timothy Bentley

KENT CANCER TRUST
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Company Secretary and director

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2009

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Incoming resources from generated funds:					
Voluntary income:					
Donations	2	37,700	-	37,700	37,129
Investment income and interest		<u>1,005</u>	<u>-</u>	<u>1,005</u>	<u>1,284</u>
Total incoming resources		<u>38,705</u>	<u>-</u>	<u>38,705</u>	<u>38,413</u>
Resources expended					
Governance costs		741	-	741	609
Costs of generating income		29,761		29,761	16,798
Cancer research costs		<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Total resources expended	3	<u>35,502</u>	<u>-</u>	<u>35,502</u>	<u>17,407</u>
Net incoming resources					
Net income for the year		<u>3,203</u>	<u>-</u>	<u>3,203</u>	<u>21,006</u>
Net movement in funds		3,203	-	3,203	21,006
Total funds at 1 April 2008		<u>59,359</u>	<u>-</u>	<u>59,359</u>	<u>38,353</u>
Total funds at 31 March 2009	7	<u>62,562</u>	<u>-</u>	<u>62,562</u>	<u>59,359</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Movements in funds are disclosed in Note 8 to the financial statements.

KENT CANCER TRUST
(A Company Limited by Guarantee)

Balance Sheet as at 31 March 2009

	Notes	2009 £	£	2008 £
Current assets				
Debtors	6	503		82
Cash at bank and in hand		<u>62,059</u>		<u>59,277</u>
		62,562		59,359
Creditors: Amounts falling due within one year		<u>-</u>		<u>-</u>
Net current assets			<u>62,562</u>	<u>59,359</u>
Net assets	7		<u>62,562</u>	<u>59,359</u>
Unrestricted funds				
General funds		<u>62,562</u>		<u>59,359</u>
Total funds			<u>62,562</u>	<u>59,359</u>

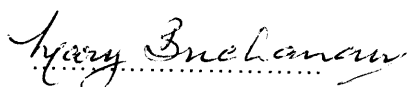
The directors are satisfied that the company is entitled to exemption from audit under section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small entities within Part VII of the Companies Act 1985.

Approved by the directors and signed on their behalf by



Mary Buchanan
Director and chairman

1 September 2009

KENT CANCER TRUST
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2009

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2007), the Companies Act 1985 and applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are as follows:

b) Incoming Resources

Donations

Income received by way of donations and gifts is included in full in the Statement of Financial Activities when receivable.

Interest receivable

Interest is included when received by the charity.

c) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

d) Fund Accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

e) Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The members of the company are the trustees named on page 1. In the event of the charity being wound up every member of the charity undertakes to contribute such amounts as may be required (not exceeding £10) to the charity's assets for the payment of the charity's debts and liabilities.

KENT CANCER TRUST
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2009
(Continued)

2. Donations

	Unrestricted £	Restricted £	2009 Total £	2008 Total £
General donations	36,287	-	36,287	36,815
Gift Aid	1,413	-	1,413	314
	<u>37,700</u>	<u>-</u>	<u>37,700</u>	<u>37,129</u>

3. Total resources expended

	2009 Total £	2008 Total £
Governance costs:		
Insurance	315	315
Accountancy fees	426	294
	<u>741</u>	<u>609</u>
Costs of generating income:		
Rent	-	180
Office costs	-	58
Staff wages and costs	20,984	13,378
Travel costs	1,989	1,576
Telephone	297	286
Postage and stationery	308	477
Website costs	367	12
Marketing and publicity	-	866
Companies House filing fee	-	-
Legal and professional	-	-
Bank charges	-	(35)
Direct costs of staging events	5,816	-
	<u>30,502</u>	<u>17,407</u>
Support for student carrying out cancer research	5,000	-
	<u>35,502</u>	<u>17,407</u>

4. Trustees' remuneration

The trustees neither received nor waived any emoluments during the year (2008:Nil) and no out of pocket expenses were reimbursed in either year. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2008:Nil).

KENT CANCER TRUST
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2009
(Continued)

5. Taxation

The charitable company is exempt from corporation tax on its charitable activities.

6. Debtors

	2009 Total £	2008 Total £
Other debtors and prepayments	<u>503</u>	<u>82</u>

7. Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Current assets	62,562	-	-	59,359
Current liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net assets at 31 March 2009	<u>62,562</u>	<u>-</u>	<u>-</u>	<u>59,359</u>

8. Movement in funds

	At 1 April 2008 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2009 £
Unrestricted funds					
General funds	<u>59,359</u>	<u>38,705</u>	<u>35,502</u>	<u>-</u>	<u>62,562</u>
Total unrestricted funds	<u>59,359</u>	<u>38,705</u>	<u>35,502</u>	<u>-</u>	<u>62,562</u>